

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

The Burbank Public Library attempts to serve the entire community. Selection of books and other materials is guided by community interest and demand, subject to the Library's Collection Development Policy; a copy of this document is available upon request.

It is the responsibility of librarians, as guardians of the people's freedom to read, to defend challenges to that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large.

However, if you feel that a particular item is not suitable for inclusion in this library's collection, please fill in the form below and either give it to a librarian or send to the Library Director, Burbank Central Library, 110 N. Glenoaks Blvd., Burbank, CA 91502.

Your name _____ Phone _____

Address _____

Email address _____

Do you represent?

Yourself _____ An organization (name) _____

Title of disputed material _____

Author _____

Publisher and Date _____

Type of material (book, film, etc.) _____

Did you read the entire work? _____ If not, what parts? _____

On what factor(s) are your objections based?

____ The age of the potential user

____ The point of view expressed

____ Other, please state _____

Please summarize your reasons for requesting reconsideration of the work:

Are you aware of evaluations of this work by reviewers or critics?

What action would you like the library to take in regard to this work?

*Your request for reconsideration will be submitted to a committee consisting of the Library Director, a representative from the City Attorney's office, and the supervisor of the department in which the item is shelved. You will be notified of the committee's findings within a period of time not shorter than 3 weeks and not longer than 6 weeks. Until the final decision is reached, **the materials will remain in circulation in the library's collection.** Thank you for your input.*

